



ADMISSIONS POLICY– SIXTH FORM

Oaks Park High School Admissions Policy for Sixth Form admissions on or after 1st September 2025

All students are welcome to apply for a place at the Sixth Form at Oaks Park High School. Applications must be made using the official application form, which must be completed online, on the school website between the dates specified.

Oaks Park High School has a total capacity in its Sixth Form for 360 students. We are heavily oversubscribed every year, so the following will apply for admission to the sixth form.

Oaks Park Sixth Form plans to admit 200 students to Year 12 from the academic year commencing September 2025. This will however depend on the exact number of Year 11 students from Oaks Park High School who wish to enter the Sixth Form. The Admission Number for Year 12 is 20 external students, i.e. the school plans to admit up to 200 into Year 12, of which up to 20 will be from schools other than Oaks Park.

Applicants are asked to note that the exact number admitted may turn out to be greater or less than 200. Since the spread of student numbers across all courses on offer is not always uniform - i.e. some subjects attract a greater number of applicants than others and therefore fill up quicker - it is not always possible to meet students' preferred subject choices even when the applicant's predicted grades suggest they will meet the school's academic criteria for entrance.

The exact number of students admitted to Year 12 will thus depend on the school's ability to accommodate the actual subject choices of the students who apply. Applicants are asked to note that an offer of a place in the Sixth Form does not mean that actual admission to the Sixth Form is thereby guaranteed; actual admission to the Sixth Form is almost always contingent on the applicant meeting the full entrance criteria of the school and for all the subjects for which s/he has applied and completing the full enrolment process.

Admission to the Sixth Form is managed by the school in accordance with the Department for Education (DfE) School Admissions Code and the law relating to admissions.

All students must meet the Sixth Form minimum entry requirements AND the minimum course requirements.

All students will be expected to enrol on a programme of study comprising a minimum of 540 planned hours per year. All students will be expected to enrol on a programme of study comprising a minimum of 540 planned hours per year.

Minimum entry requirements are as follows:

Reforms to level 3 courses took place in 2016, the reforms have increased the level of challenge in both A Level and BTEC courses. Our minimum entry criteria has taken this into consideration and curriculum leaders have also provided expertise to enable students to access these courses and make good progress during their time in the Sixth form. These have been put into pathways to ensure learners are enrolled in a curriculum that they are suitably qualified for and provide a sustainable curriculum for further higher level study.

Pathway 1 Applicants (4 A Levels)

We expect Pathway 1 applicants to achieve 5 GCSEs at grades 7-9, with a minimum of a grade 5 in English Language or Literature and Mathematics, and

the relevant subject specific entry criteria. Average GCSE point score of 7 or above.

Pathway 2 Applicants (3 A Levels)

We expect Pathway 2 applicants to achieve 5 GCSEs at grades 5-9, with a minimum of a grade 5 in English Language or Literature and Mathematics, and the relevant subject specific entry criteria. Average GCSE point score of 5.5 or above.

Pathway 3 Applicants (3 BTEC Level 3 courses)

We expect Pathway 3 applicants to achieve 5 GCSEs at grades 4-9, with a minimum of a grade 5 in English Language or Literature and Mathematics, and the relevant subject specific entry criteria. Average GCSE point score of 4.5 or above

To study 2 or more Sciences (Chemistry/Biology/Physics) you must have Grade 7s in those subjects and combined science students will need Grade 7-7.

In addition, the minimum course requirements for each subject must be met as specified on the Sixth Form Website. This can be found [here](#).

Oversubscription Criteria for admission to Oaks Park High School Sixth Form.

Where the number of eligible external applicants for Oaks Park High School Sixth Form exceeds the places available then admission will be considered according to the following:

1. Looked after children or children previously looked after but immediately after being looked after became subject to an adoption, residence order or special guardianship order. A looked after child is a child who is (a) in the care of the local authority, or (b) being provided with accommodation by a local authority in the exercise of their social service functions (see section 22(1) of The Children's Act 1989).
2. Students with Statements of Special Educational Needs where Oaks Park High School Sixth Form is named on the Statement and where the school can best meet the needs of the student.
3. Internal year 12 students completing one year courses.
4. Internal year 11 students subject to meeting the specific entry criteria for their chosen programme of study.
5. External year 11 students subject to meeting the specific entry criteria for their chosen programme of study where places are still available on that programme.
6. External year 12 students wishing to retake year 12.

Where there are more external applicants than places available, priority will be given to students who wish to study courses that have not been filled.

Should a tie break be required, applicants living nearest to Oaks Park High School will be given preference. This will be based on the shortest measured walking distance from the student's home to the school's main entrance in Oaks Lane.

Places on oversubscribed **courses** will be allocated in priority order to those students (both internal and external) with the highest points score in their eight best GCSEs which must include English Language and Maths.

Students meeting the minimum academic entry requirements to whom we are unable to offer places on their chosen courses will be offered alternatives where possible.

Confirmation of Enrolment

When a conditional offer holder receives their GCSE results, they must attend an enrolment meeting with an Oaks Park member of staff on GCSE results day (or a different date determined by the school where necessary) to confirm their place. No offer is confirmed until the student or their adult representative has completed the enrollment process. Where a student or their representative fails to attend enrolment day then their place will be offered to another student.

Students applying with Foreign Qualifications

If students wish to study with us and have qualifications which were acquired outside the UK (except iGCSEs), students will need to acquire a [Statement of Compatibility](#) to establish whether they have the GCSE equivalents (except English, see below) to qualify for your desired course.

This statement can be obtained, at a cost, at UK Naric, www.naric.org.uk, which is the internationally recognized organization for providing education qualification equivalents. The statement will be used by Oaks Park to establish the actual grade equivalents, a process we undertake internally. The Statement of Comparability is something students can use again when applying to university or jobs.

Information on how students' qualifications are likely to be converted and the compatibility of grading systems is available on the UK University Admissions website:
www.ucas.com/sites/default/files/2015-international-qualifications.pdf.

Level 3 resits or private candidates

Oaks Park High School will not be offering Level 3 re-sits to past students or private candidates. Re-sit enquiries can be made and arranged at other centres. Should the course you wish to resit have controlled assessment, Non Examined Assessments (NEA) or practical endorsements as part of the final accreditation, centres can arrange for this to be carried forward with any re-sit papers you complete.

Appeals:

Any student refused a place in the Sixth Form has the right of appeal to the Headteacher.

In the event of a place not being offered at Oaks Park High School, the applicant has the right of appeal under accordance with the School's Standard and Framework Act 1998. Full details as to how to appeal and the relevant deadline for submitting an appeal will be provided with the letter confirming the refusal.

Late applications:

Applications received after the closing date will be processed under this policy, but only after those that were submitted on time.

Inaccurate or Fraudulent Applications:

It should be noted that all offers are made on condition that the information received by the

school is entirely accurate. If at any stage this is proved to be otherwise, the offer of a place may be withdrawn. In the case of a fraudulent application, the local authority has the power to prosecute.

Approval : Approved by Curriculum & Standards Committee on Tuesday 11th February 2025

Next Review :

Reviewer: Ms A Duggan (Deputy Headteacher)